



Donnington & Muxton Parish Council
Turreff Hall, Turreff Avenue, Donnington, TF2 8HG
Email: clerk@donningtonmuxtonpc.org
Website: www.donningtonmuxtonpc.org
Telephone: 01952 608001

FULL COUNCIL MEETING

Minutes of the **Full Council Meeting** held at Turreff Hall, Donnington on **8th April 2024** commencing at 7pm.

Present: Councillors I Alexander (Chairman), R Coates, Miss F Doran, Mrs L Dugmore, N Dugmore, J Gough, Z Harrison, T Hoof, R Overton, J Urey and O Vickers.

Also Present: R Morgan (Clerk to the Council), Mrs K Eshelby (Deputy Clerk to the Council) and P Loughlin.

Absent: Councillor A Lawrence.

4/04/210 Apologies: There were no apologies.

24/04/211 Declaration of Interest: As per registers of interests.

24/04/212 Public Session

Mr P Loughlin stated that he was attending the meeting to listen to the discussion regarding the speeding along Wellington Road, Muxton. He also wished to reiterate the thanks to this Parish Council for its support during the recent consultation on Telford & Wrekin Council's draft Local Plan.

24/04/213 Grant Application

Councillors considered a request for a grant from this Parish Council to Muxton Primary School.

Resolved – to award a grant of £500 to Muxton Primary School.

24/04/214 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee meeting held on 11th March 2024.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Staff and Personnel Committee meeting 11th March 2024.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record and to ratify the recommendations contained within.
- c. Council meeting held on 11th March 2024.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

24/04/215 Matters Arising from Minutes

Signage for prevention of littering and dog fouling – Councillor O Vickers informed those present that Donnington and Muxton Youth Club were designing six signs to be erected around Donnington. The Clerk was asked to contact Safer and Stronger Partnership to ascertain if funding is available to involve other schools in designing signs for around the Parish.

Monkey Puzzle Tree, Muxton – Councillors were informed that Telford & Wrekin Council's Planning Enforcement Team has still not ensured that the Monkey Puzzle Tree felled as a result of Planning Application TWC/2022/0515 has been replaced with like-for-like replacements as per the conditions set within the decision notice. The Clerk was asked to chase this matter up.

24/04/216 Speeding Wellington Road, Muxton

Each Councillor received a copy of the data results from this Council's Speed Indicator Display Sign (SIDS) for Wellington Road, Muxton from 1st December 2023 to 6th February 2024. Whilst Councillors were concerned that 14% of vehicles were over the 30mph limit the majority of these were travelling between 30mph and 40mph. Councillor T Hoof stated that under the 85% percentile of vehicles this meant the average was 31mph, a reduction of 7mph since the SIDS were installed. It also means that the road hasn't hit the legal requirement/definition of speeding. It was stated that the Safer Road Partnership are unlikely to place a speed camera van at this location as the majority of the vehicles are not speeding. Councillor J Urey suggested that the Council requests the Police attendance along this road between 5pm and 6pm as this is when the majority of vehicles are exceeding the speed limit as per the data provided by this Council's SIDS.

The meeting was adjourned whilst P Loughlin spoke about the matter.

Resolved – that the Police are requested to attend Wellington Road, Muxton between 5pm and 6pm on weekdays to monitor the speed of vehicles and that the Clerk investigates the cost of purchasing another SIDS along with the costs involved in installing it facing traffic coming from Donnington.

24/04/217 Donnington War Memorial

Councillor J Gough informed Councillors that he and the Clerk had been unable to obtain the required three quotes for Council to approve proposed future works required at Donnington War Memorial. The quote already received was not in line with the requirements asked for.

Resolved – to defer this item to the next Council meeting when the quotes had been obtained.

24/04/218 Neighbourhood Enforcement Officers (NEOs) Action Plan for April 2024

Each Councillor received a copy of the proposed Action Plan for the NEOs in April 2024. The Clerk informed Councillors that this was a "living" document and if Councillors had any issues that they wished the NEOs to investigate they are to email him. These would be collated and added to the Action Plan for May.

24/04/219 Policies

Councillors reviewed the following policies for this Parish Council:

- a. Social Media Policy – Councillor T Hoof stated that the policy should be about how the Parish Council manages its social media and not how individual Councillors manage their own. Statements contained within this policy are unenforceable and the policy doesn't achieve the criteria set. The Clerk was asked to amend the policy to include the statement that Councillors are expected to adhere to the Nolan principles regarding any comments they may put on their own social media.
- b. Speed Indicator Display Sign Policy
- c. Training and Development Policy
- d. Turreff Hall Conditions of Hire.
- e. Absence and Leave Policy.

Resolved – that the Training and Development Policy and Absence and Leave Policy will be discussed at the next Staff and Personnel Committee meeting. The Social Media Policy is amended as above and returned to Council for consideration. Turreff Hall Conditions of Hire and the amended Speed Indicator Display Sign Policy are adequate for this Parish Council.

24/04/220 Agenda Items for the Next Council Meeting

Councillors were asked if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting. The following item was requested:

Speed Indicator Display Sign (SIDS) – to consider the cost of purchasing an additional SIDS and cost of installing it.

24/04/221 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be the Annual Community Conference on 11th April 2024 between 6pm and 8.30pm. The Annual Council meeting will take place on 13th May 2024 at Turreff Hall, Donnington commencing at 7pm.

The meeting closed at 2005 hrs.

Signed:

Date:

